



COTSWOLD
DISTRICT COUNCIL

PLANNING AND LICENSING COMMITTEE AGENDA

Wednesday 12th December 2018, 9.30 a.m.

Council Chamber, Trinity Road, Cirencester

NOTES

(i) Additional Representations/Questions

MEMBERS OF THE COMMITTEE ARE REQUESTED TO **ARRIVE AT LEAST 30 MINUTES BEFORE THE START OF THE MEETING** TO READ ANY ADDITIONAL REPRESENTATIONS AND TO ASK QUESTIONS OF OFFICERS. MEMBERS ARE ALSO REQUESTED TO **GIVE OFFICERS AT LEAST 48 HOURS' NOTICE OF DETAILED, TECHNICAL QUESTIONS** IN ORDER THAT INFORMATION CAN BE SOUGHT TO ENABLE ANSWERS TO BE GIVEN AT THE MEETING.

(ii) Sites Inspection Briefings

MEMBERS ARE REQUESTED TO **KEEP ALL OF THEIR PAPERS RELATING TO THIS MEETING** IN CASE THEY ARE REQUIRED TO ATTEND SITES INSPECTION BRIEFINGS.

(iii) Mobile Phones/Pagers

All mobile phones/pagers should be **SWITCHED OFF OR SET TO SILENT MODE BEFORE** the start of the Meeting.

(iv) Recording of Proceedings

The public proceedings of Council, Cabinet and Committee Meetings may be recorded, which includes filming, as well as audio recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Committee Administrator know before the start of the Meeting.

Recording/filming should not be disruptive or distracting to the good order and conduct of the Meeting. To assist with this, an area of the Meeting venue will be designated from which proceedings can be recorded/filmed, and 'roaming' around the venue while recording is not permitted. The Chairman will exclude anyone whose behaviour is disruptive.

Recording/filming should only be of Members and Council Officers, and not any members of the public (unless they are formally addressing the Meeting or unless specific permission has been given by those individuals).

For further information, please read the Notices displayed inside and outside the Meeting venue and/or speak with the Committee Administrator.

(v) Questions Arising on the Agenda

If any Member has any questions regarding either (a) an update/progress report on a specific item contained in the Minutes of the previous Meeting or (b) a report contained within the Agenda, he/she is requested to give advance notice of such question to the Director/Officer originating the report or to an Officer of the Democratic Services Section so that a full response can be made available either prior to, or at, the Meeting. If no such advance notification is given, a full response to any question cannot be guaranteed at the Meeting.

With specific regard to the Minutes of previous Meetings, Members' attention is drawn to Council Procedure Rule 17.1 which provides that, once the Minutes have been signed, Members may ask questions to ascertain what progress has been made on a particular matter referred to in the Minutes, but may not make any other statement or generate discussion on the Minutes.

(vi) **MEMBERS LEAVING THE COUNCIL CHAMBER DURING THE CONSIDERATION OF ANY ITEM ON THE AGENDA ARE NOT ABLE TO PARTICIPATE IN THE DISCUSSIONS AND/OR VOTE IN RESPECT OF THAT ITEM ON THEIR RETURN. THIS PROVISION ALSO APPLIES TO MEMBERS ARRIVING FOR THE MEETING AFTER SUCH CONSIDERATION HAS COMMENCED.**

(vii) Public Speaking at Meetings of the Planning and Licensing Committee

Public speaking is allowed on applications on the Schedule of Applications to be considered by the Planning and Licensing Committee.

Details of the procedure, and a copy of the leaflet 'A Guide to Public Speaking at Meetings of the Planning and Licensing Committee', are available from the Case Officer or Front of House on 01285 623000, or by e-mail to planning@cotswold.gov.uk

Public speakers are requested to either e-mail a copy of their comments in advance of the Meeting to democratic@cotswold.gov.uk or to hand a copy to the Committee Administrator at the Meeting. Public speakers are reminded that their representations are in the public domain and will be treated in the same way as letters of support for, or objection to, any planning applications.

(viii) Committee Administrator

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Ben Amor on 01285 623000 who will be the Committee Administrator responsible for the Meeting.

Distribution:

All Members of the Planning and Licensing Committee
(Councillors SI Andrews, AR Brassington, Sue Coakley, Alison Coggins, PCB Coleman, RW Dutton, David Fowles, SG Hirst, RC Hughes, RL Hughes, Mrs. SL Jepson, Juliet Layton, MGE MacKenzie-Charrington, Dilys Neill and LR Wilkins)

Nigel Adams
Head of Democratic Services

4th December 2018

PLANNING AND LICENSING COMMITTEE

12TH DECEMBER 2018

AGENDA

- (1) **Apologies**
- (2) **Declarations of Interest**
 - (1) To receive any declarations of interest from Members under the Code of Conduct for Members;
 - (2) To receive any declarations of interest from Officers under the Code of Conduct for Officers.
- (3) **Substitute Members** - To note details of any substitution arrangements in place for the Meeting.

Note:

The procedures in respect of substitution arrangements are set out in Council Procedure Rule 29. Particular attention is drawn to the fact that the Head of Democratic Services must be notified of any intended substitution **by no later than 5.00 p.m. on the working day prior to the day of the Meeting.**
- (4) **Minutes** - To confirm the Minutes of the Meeting of the Committee held on 14th November 2018 (attached).
- (5) **Chairman's Announcements** (if any)
- (6) **Public Questions** - Council Procedure Rule 10 - Not more than fifteen minutes allowed for written questions to be put by Local Government electors within the Cotswold District on any matter in relation to which the Council has any power or duties or which affects the District, and which falls within the Terms of Reference of the Committee.
- (7) **Member Questions** - Council Procedure Rule 11 - Not more than fifteen minutes allowed for written questions to be put by Members on any matter in relation to which the Council has any power or duties or which affects the District, and which falls within the Terms of Reference of the Committee.
- (8) **Petitions** (if any)

Items for Consideration and Decision

(9) Schedule of Applications

- (a) To consider and determine the applications contained in the enclosed Schedule.
- (b) To resolve that where on this Schedule of Applications, development proposals in Conservation Areas and/or affecting Listed Buildings have been advertised - (in accordance with Section 73 of the Planning (Listed Building and Conservation Areas) Act 1990 and the Town and Country Planning (Listed Buildings and Buildings in Conservation Areas) Regulations 1977) - but the period of the advertisement has not expired by the date of the Meeting then, if no further written representations raising new issues are received by the date of expiration of the advertisement, those applications shall be determined in accordance with the views of the Committee.
- (c) To resolve that where on this Schedule of Applications, the consultation period in respect of any proposals has not expired by the date of the Meeting then, if no further written representations raising new issues are received by the date of expiration of the consultation period, those applications shall be determined in accordance with the views of the Committee.

<u>Application No.</u>	<u>Description</u>	<u>Ward Councillor(s)</u>	<u>Case Officer/ Page No.</u>
18/03520/FUL	Change of use from office (B1) to veterinary clinic (D1) with office space (B1) at 3 Wychwood Court, Cotswold Business Village, London Road, Moreton-in-Marsh, Gloucestershire GL56 0JQ	RW Dutton	Alison Williams Page 3
17/04151/FUL	Variation of condition 1 of reserved matters permission 12/03810/REM dated 23/01/2013 to provide detailed plans and sections of open space provision and to provide amended plans for hard surfacing and planting at Land Parcel at Upper Rissington Gloucestershire, GL54 2NP	MGE MacKenzie-Charrington	Deborah Smith Page 13
17/05212/LBC	Erection of 28 hotel bedrooms and dining pavilion, creation of car parking and new access and use of barn as plant room at Hare and Hounds, Fosse Cross, Chedworth, Cheltenham,	Jenny Forde	Martin Perks Page 63

<u>Application No.</u>	<u>Description</u>	<u>Ward Councillor(s)</u>	<u>Case Officer/ Page No.</u>
	Gloucestershire, GL54 4NN		
<u>17/05211/FUL</u>	Erection of 28 hotel bedrooms and dining pavilion, creation of car parking and new access and use of barn as plant room at Hare and Hounds, Fosse Cross, Chedworth Cheltenham, Gloucestershire, GL54 4NN	Jenny Forde	Martin Perks Page 98
<u>18/03737/FUL</u>	Conversion and extension of existing redundant surgery to form a two-bedroom dwelling at The Surgery, Station Road, Andoversford, Cheltenham Gloucestershire, GL54 4LA	RL Hughes	Martin Perks Page 133
<u>18/03317/FUL</u>	Removal of Condition 5 (restriction of cooking to a microwave) of permission 15/04549/FUL - Proposed Tea Room ancillary to Nursery at Tops Nursery, Broadway Road, Mickleton, Chipping Campden, Gloucestershire, GL55 6PT	Mark F Annett Lynden Stowe	Martin Perks Page 146
<u>18/02869/LBC</u>	Re-roofing of back slope to main house at Chester House, High Street, Fairford, Gloucestershire, GL7 4AD	Andrew Doherty	Mark Smith Page 154
<u>18/03426/LBC</u>	Internal alterations on the ground floor, modifications to front door, replanning of courtyard garden, reduction of garden wall and installation of new canopy at Corinium Museum, Park Street, Cirencester, Gloucestershire, GL7 2BX	M Harris	Mark Smith Page 172
<u>18/03445/FUL</u>	Replacement of existing garden lean-to roof canopy with glazed canopy and demolition of part of a wall at Corinium Museum, Park Street, Cirencester,	M Harris	Mark Smith Page 185

Application No.

Description

**Ward
Councillor(s)**

**Case Officer/
Page No.**

Gloucestershire, GL7 2BX

Notes:

(i) Members who do not receive full copies of the Agenda and/or Schedule can view individual Agenda reports/applications on-line at www.cotswold.gov.uk by following the links to 'Meetings, minutes and agendas' via the 'About the Council' link on the Homepage.

(ii) Individual Agenda reports/applications can be downloaded. Alternatively, if individual documents are too large to download and print, Members can request a hard copy by contacting the Committee Administrator responsible for the Meeting.

Other Matters

(10) **Sites Inspection Briefings**

1. **Members for 2nd January 2019**

If required:-

Councillors PCB Coleman
 Juliet Layton
 Dilys Neill
 RL Hughes
 LR Wilkins

2. **Advance Sites Inspection Briefings**

No advance Sites Inspection Briefings have been notified.

(11) **Licensing Sub-Committees**

1. **Members for 16th January 2019**

If required:-

Councillors AR Brassington
 Sue Coakley
 RW Dutton
 David Fowles
 MGE MacKenzie-Charrington

(12) **Other Business** - Such other business which, in the opinion of the Chairman, is urgent.

(END)